

Daily Standup Meeting Minutes

Attendees: Aykhan Pashayev, Charlie Iglesias, Cheng Zhang, Alex Linghay Eng, Nicolas Su Nobrega

Start Time: 7:30 PM EST

End Time: 8:00 PM EST

Aykhan Pashayev:

- How many hours did I work since the last meeting?
 - I worked for 3 hours.
- What was done since the last scrum meeting?
 - Reviewed and tested UI dashboard design.
- What is planned to be done until the next scrum meeting?
 - Will work on implementing AI chat bot as new tab.
- What are the hurdles?
 - No hurdles.

Charlie Iglesias:

- How many hours did I work since the last meeting?
 - I worked for 3 hours since the last meeting
- What was done since the last scrum meeting?
 - I worked on the controls and assurances section for the documentation
- What is planned to be done until the next scrum meeting?
 - I will continue to work on the controls and assurances section for the documentation
- What are the hurdles?
 - None

Cheng Zhang:

- How many hours did I work since the last meeting?
 - I worked 3 hours.

- What was done since the last scrum meeting?
 - Fixed some bugs of the UI Dashboard part.
- What is planned to be done until the next scrum meeting?
 - Keep improving the UI part Dashboard part.
- What are the hurdles?
 - No hurdles at this time.

Alex Linghay Eng:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Poster designing
- What is planned to be done until the next scrum meeting?
 - More poster designing this time on a computer
- What are the hurdles?
 - Working on my phone

Nicolas Su Nobrega:

- How many hours did I work since the last meeting?
 - 1 hour
- What was done since the last scrum meeting?
 - I
- What is planned to be done until the next scrum meeting?
 - I will prepare the UI for demo
- What are the hurdles?
 - No hurdles